



## **Blanche Nevile School**

### **Job Description Teacher of the Deaf (ICT) Secondary Department**

Duties are in accordance with the requirements of the School Teacher's Pay and Conditions Document, relevant conditions of employment, National Curriculum requirements, Blanche Nevile School's aim and objectives and the agreed policies established by the staff and the Governing Body.

#### **Core Purpose:**

- To teach to a high standard the ICT Curriculum that meets both the needs of our pupils and fulfils the expectations of the National Curriculum.
- To be able to lead other subjects in consultation with the school and taking into consideration your skill set and experience.
- To be responsible for the curriculum coverage, continuity and progression in your subject.
- To be based in Secondary School and oversee the curriculum coverage of ICT across the whole school

#### **Relationships**

- To be responsible to the Co-Headteachers/Deputy Headteacher/Senior Teachers for your teaching duties and responsibilities and for teacher tasks.
- To work within a department team.
- To be responsible for the supervision of the work of support staff working with designated pupils.

#### **Duties and Responsibilities**

- To teach effectively according to the educational and communication needs of the pupils assigned to you in a class, group, team-teaching situation or on an individual basis.
- To have high expectations of students and build successful relationships centred on teaching and learning.
- To teach the required or expected knowledge, understanding and skills relevant to the curriculum for students in their age range, through sustained and substantial period of time.
- To establish a purposeful learning environment where diversity is valued and where students feel safe, secure and confident.
- To plan for the deployment of any support staff who are contributing to students' learning.
- To use monitoring and assessment information to improve planning and teaching.

- To monitor and assess the effectiveness of learning activities and provide immediate and constructive feedback to support students as they learn.
- To involve students in reflecting on, evaluating and improving their own performance and progress.
- To assess students' progress accurately against appropriate standards.
- To assess pupil's achievements and progress and contribute to annual reviews, including written reports.
- Upper Pay Scale teachers will be expected to make a significant contribution at a whole school level (as above)
- Duties may include the following:
  - To set a development plan with achievable targets.
  - To lead on an aspect of the school development.
  - To keep abreast of relevant information, legislation and initiatives.
  - To liaise with appropriate external and professional bodies.
  - To provide information and advice to staff.
  - To participate in working parties.
  - To monitor and evaluate improvement (especially the effect on teaching and learning) through classroom observation and discussion.
  - To organise and deliver training.
  - To co-ordinate assessment in your subject area/s.
- To set individual short and long term objectives to be discussed and confirmed at review meetings.
- To follow the school's procedures for planning.
- To contribute to meetings, discussions and working parties.
- To work closely with the partnership mainstream school ensuring good organisation and transfer of information.
- To promote equal opportunities within the school and the larger community.
- To ensure full access to language and communication in the classroom.
- To monitor and report to parents on the progress of pupils in the allocated class or group.
- To ensure there is effective use of resources and their storage.
- To prepare resources for lessons including sharing information to families about latest updates regarding e-safety
- To work closely with the home school liaison officer to host coffee mornings based on thematic issues in relation to e-safety
- To ensure the classroom learning environment is of a high standard and supports teachers and learning.
- To maintain records and collect assessment material in line with school policy.
- To attend case conferences and liaise with outside agencies as required.

- To foster effective home/school links.
- To encourage the effective use of the individual pupil's chosen means of communication and use of residual hearing to support the school's bilingual philosophy
- To attend relevant training.
- To keep the Co-Headteachers/Deputy Headteacher fully informed.
- To adhere to the school's safeguarding and child protection policies and protocols and be committed to monitoring student welfare.
- To adhere to school quality assurance procedures and those within the subject/area.
- To act as a Form Tutor and to carry out the duties associated with that role.
- To ensure the Behaviour Policy is implemented consistently so that effective learning can take place.
- To continue professional development.
- To engage actively in the performance review process.
- To undertake any other duties as reasonably requested by Co-Headteachers / Senior Team not mentioned above.